



## Exhibition Information for Companies and Organizations

The Eighth International Symposium on Arctic Research (ISAR-8) will be held in person from Tuesday, October 28 to Friday, October 31, 2025, at Tokyo Tama Mirai Messe. During the symposium, we will offer opportunities, both on-site and online, to showcase the activities of companies and organizations involved in Arctic research.

At the venue, exhibitors will have the opportunity to set up booths and distribute pamphlets to promote their initiatives. In addition, for those interested, we plan to provide dedicated pages on the online event platform to introduce participating organizations and their activities.

Exhibitors that set up exhibition booths will be featured on the official ISAR-8 website, and their names and logos will also appear in the symposium program booklet. If you have any questions, please do not hesitate to contact the ISAR-8 Local Organizing Committee (LOC).

### Symposium Overview

- **Dates:** Tuesday, October 28 – Friday, October 31, 2025
- **Format:** In-person
- **Venue:** Tokyo Tama Mirai Messe (Hachioji, Tokyo) [<https://www.tamaskc.metro.tokyo.lg.jp/english/>]

### Organizers (as of March 2025)

- **Hosted by:** National Institute of Polar Research (NIPR), Research Organization of Information and Systems (ROIS), and the Japan Consortium for Arctic Environmental Research (JCAR)
- **Co-hosted by:** Hokkaido University, Japan Agency for Marine-Earth Science and Technology (JAMSTEC)

### Exhibition Booth Overview

- **Exhibition Fee:** 50,000 JPY
  - An invoice will be issued by the National Institute of Polar Research upon receipt of your application. Payment is required before the symposium begins. If you have any concerns regarding payment, please contact the LOC.
  - Organizations that apply for a booth and receive approval from the ISAR-8 Symposium Organizing Committee will be officially recognized as a "Cooperators" of ISAR-8.
  - Exhibitor Passes: 3 passes (free of charge)
  - Conference Reception Participation: 1 person (free of charge)
- **Application Deadlines:**
  - **Early Deadline:** June 30 (booth details included in the program PDF)
  - **Final Deadline:** September 8 (booth details not included in the program PDF)

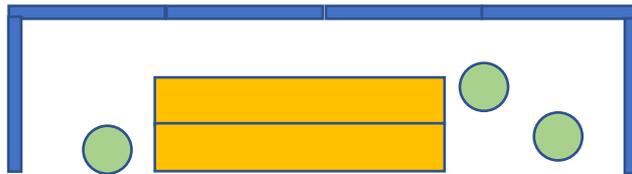
### **Online Exhibition Details (Optional)**

Companies and organizations may also have a dedicated introduction page on the online event platform. Exhibitors are kindly asked to provide materials, such as text content and images, for the page.

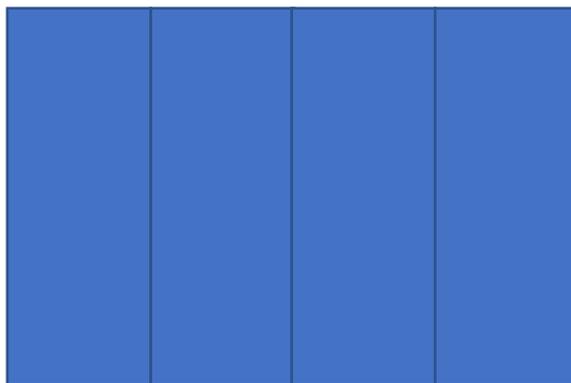
### **On-site Exhibition Booth Details** (*Specifications are subject to change.*)

- Please prepare posters in English or with both English and Japanese text.
- Power supply will be available for basic use, such as for a PC or monitor.
- The available space will be equivalent to six panels (W900mm × H1800mm × 6 panels).
- Each booth will be provided with up to 2 tables and 3 chairs.
- LOC plans to provide wireless LAN for internet access.

### **Exhibition Booth Image** (*Specifications are subject to change*)



6 panels will be arranged in a U-shape. 2 tables and 3 chairs will be provided.



(Front View Layout)

### **Booth Setup Location: Tokyo Tama Mirai Messe, 1st Floor Exhibition Hall**

The 1st floor exhibition hall is planned to host participant registration, coffee break, poster presentations, and the icebreaker session, ensuring high visibility for your booth to many attendees.



## Important Notes for Booth Exhibitors

- **Accommodation and Meals:** Accommodation, lunch, and other personal arrangements for booth staff during the event will not be provided. Please make the necessary arrangements individually. Additionally, please note that no waiting room will be available on-site.
- **Valuables Management:** Each company or organization is responsible for managing its valuables. However, small portable valuable items can be stored overnight by the organizing committee if necessary.
- **Floor Plan:** The current floor plan is a tentative version and may be subject to slight changes depending on circumstances. Any changes will be communicated in advance.
- **Power Supply:** Due to limited power availability at the venue, power supply for PCs and monitors can be provided. If your booth requires additional power for specialized equipment, please consult the organizing committee in advance.
- **Setup and Installation:** Booth setup should be completed by 12:00 PM on **Tuesday, October 28th**. Participant registration will start around 9:00 AM, and sessions are scheduled to begin at 10:00 AM. Please contact us if you need to discuss timing arrangements.
- **Shipping of Materials and Equipment:** If you plan to send materials or equipment via courier, please note that deliveries cannot be accepted on weekends. Ensure that the shipment arrives no later than **Monday, October 27th, between 10:00 AM and 5:00 PM**.
- **Dismantling and Removal:** Booths should be dismantled and cleared by **Friday, October 31st, no later than 3:00 PM**.

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